



SECRETARY OF THE ARMY
WASHINGTON

02 APR 2005

MEMORANDUM FOR
PRINCIPAL OFFICIALS OF HEADQUARTERS, DEPARTMENT OF THE ARMY
MACOM COMMANDERS

SUBJECT: FACE-TO-FACE ETHICS TRAINING - ACTION MEMORANDUM

This memorandum reaffirms the requirement for annual face-to-face ethics training for every Soldier and Army civilian employee.

Furthermore, in recognition of the need to assure the Army's actual and perceived fidelity to the highest ethical standards in acquisition and contracting, and in accordance with best practices and with the finest traditions of the Army, this Memorandum directs the Army General Counsel, in consultation with the Army Acquisition Executive, to develop and implement an Acquisition Ethics Training Plan (AETP) by June 30, 2005, to address application of the Joint Ethics Regulation (DOD 5500.7-R, including changes 1-4) to recurring and emergent acquisition and contracting issues.

As prescribed by the General Counsel, implementation of the AETP shall include the provision of annual face-to-face ethics instruction for every Army Soldier and civilian employee involved in the acquisition process by November 1, 2005. This training shall be received in addition to the annual face-to-face ethics training that I direct for all Soldiers and Army civilian employees.

Thanks to the proven integrity and competence of Army acquisition personnel, the U.S. Army procurement and contracting process has provided a model for other nations to emulate. Your responsive compliance with this AETP and our annual face-to-face ethics training for our Soldiers and Army civilians will reaffirm your commitment to maintaining the exemplary standards set by our Army tradition.


Francis J. Harvey

